

June 3, 2021

How can I access my SASD Google Drive content once I am no longer a SASD student?

***Senior accounts will be disabled on August 1 of your graduation year.**

Purpose: To transfer or Download your SASD Google Drive Content

This document has been prepared to introduce students to Google's tools for transferring and/or copying their Soudertonsd.us data to another Google account or a compressed set of files they can download and copy to another service.

What are the two Google tools?

The two tools are named [Google Takeout](#) and [Transfer your content](#).

Which tool should I use?

If you have another Google account to which you can send your soudertonsd.us data, you should consider utilizing [Transfer your content](#). This will send your soudertonsd.us email and Google Drive data directly into your other Google account. The data will be clearly marked and is easily accessible. If you do not have another Google account, you should consider creating one for this purpose.

If you do not have another Google account and do not wish to create one, you will use [Google Takeout](#). This creates a compressed archive which you will need to download from your soudertonsd.us Google Drive, extract the data, and then use it or upload it to another system.

Which tool do we recommend?

[Transfer your content](#) is the simplest method once you get it setup. In addition, you can use it repeatedly until your soudertonsd.us account is disabled.